



## **How to Plan and Conduct a Successful MRJ Men's Seder™**

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**A Project of the Men of Reform Judaism (MRJ)**



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**I. Introduction:** Like any event, conducting a successful **MRJ Men's Seder™** does not happen by accident. It takes appropriate planning, coordinating, and yes, marketing, weeks, if not months, before the actual event. We want your brotherhood, men's club or temple committee to conduct the best possible **MRJ Men's Seder™** in your community. This guide was designed to help you every step of the way.

We have tried to anticipate as many questions as we could and provide you with an appropriate timeline for each pre-event activity. In addition, there are a series of evaluation forms included for the coordinator; the facilitator, the senior rabbi, and one for participants (make as many copies as needed). We would hope that everyone will share their experiences with us so we may, in turn, share them with other congregations throughout the Movement and, where necessary, revise and supplement this material. Good luck!



### General Questions and Answers:

***Q. What is the MRJ Men's Seder™?***

***Answer:*** The MRJ Men's Seder™ is a project of the Men of Reform Judaism (MRJ) that uses the traditional structure of the Passover Seder to give men of all ages an opportunity to come together to explore and celebrate what it means to be a contemporary Jewish man. The **MRJ Men's Seder™ Haggadah**, written by Rabbis Dan Moskowitz and Perry Netter, is to be used to conduct and participate in the MRJ Men's Seder. The **MRJ Men's Seder™ has been designed to be promoted and conducted as a men's-only program.**

***Q. Do we have to be an MRJ affiliate to use this Men's Seder?***

***Answer: No.*** The MRJ Men's Seder™ as a project of the Men of Reform Judaism (MRJ) is being offered to all the congregations of the Reform Movement. However, MRJ-affiliates receive discounts when ordering the **MRJ Men's Seder™ Haggadah** that is used to conduct the MRJ Men's Seder™. (*See order form below*)

***Q: Why should we run this program as a men's-only program in the first place?***

***Answer:*** For many men, having the opportunity to express their concerns and personal experiences is intimidating and, quite frankly, new. Creating a comfortable and 'safe' space is critical. The presence of women creates a different experience, not better or worse, just different. A review of the **MRJ Men's Seder™ Haggadah** will make it clear how the experience has been structured to resonate specifically with men.

***Q: How do we convince our temple leadership that this is an appropriate program to run?***

***Answer:*** Do not hesitate to share this material with them. One of the primary missions of our congregations is to be inclusive, to be a place where Reform Jewish men and women of all ages feel their spiritual and social needs can be met. While this experience has been designed as a men's only one, we are not suggesting a return to on-going gender separated prayer or ritual; on the contrary, we are committed to promoting an egalitarian environment in our congregations. But that does not preclude recognizing that there is value, on occasion, for creating programs exclusively for men, or creating programs exclusively for women. We believe men's participation in the MRJ Men's Seder™ experience will potentially increase their subsequent participation in various venues of the temple and therefore have long term, positive, community-building results.

***Q: How many men are needed to participate in this program to make it a success?***

***Answer:*** You can have as few as 8-10 men; you can have over 300 men in attendance!

***Q: Is the MRJ Men's Seder™ only for adult, Reform Jewish men?***

***Answer:*** The **MRJ Men's Seder™** can be conducted as a temple-only, or as a community-wide event, with all streams of Judaism represented. And while the structure of the program utilizes the traditional Haggadah format, non-Jewish male members of the temple are certainly welcome. The Seder has not been specifically designed as an *inter-generational* program (i.e., fathers and sons) per se, though congregations are welcome to experiment using this Haggadah with such an audience.



***Q: Do we need a rabbi or professional educator to be the facilitator?***

***Answer:*** No, just someone who feels comfortable leading a discussion and is committed to finding the time *before* the event to become conversant with the content and order of the **MRJ Men's Seder™ Haggadah**.

***Q: Is Hebrew literacy necessary?***

***Answer:*** No, both the transliterations and English translations are provided. If need be, the entire Seder can be conducted in English.

***Q: Should the rabbi or other professional staff be invited to participate?***

***Answer:*** There is no hard and fast rule here. Some male temple professionals will welcome the opportunity to participate 'like one of the guys'; others will prefer not to personally participate. There is no question the attendance of male clergy in the group will change the dynamics of the discussions, as there will be a tendency for the attendees to defer to the rabbi, cantor or educator's expertise. We certainly do not encourage a professional just 'observing'. And, no, we do not believe the *female* professional staff should *personally* attend.

***Q: Are you saying we should not consult or work with our senior rabbi if she is a female?***

***Answer:*** **No, that is not what we are saying.** We would hope the professional clergy, male or female, will actively support, promote, and encourage the men of the congregation to attend this event. At the same time, a female professional will recognize that her personal participation in the event itself alters the dynamics considerably.

***Q: What do we do if a woman does show up?***

***Answer:*** We strongly suggest you politely indicate that this is a men's only event. The event has been publicized and promoted throughout the temple community as a men's-only event. In fairness to the attendees, it should now be conducted as a men's-only program. To now permit women, even just as 'observers', would defeat the purpose of conducting this specific program in the first place.



## II. The Coordinator's Guide

Congratulations! Thank you for assuming the responsibility of *coordinating* the **MRJ Men's Seder™**. Following these steps and the suggested timelines will increase the likelihood your **MRJ's Men's Seder™** will be a success.

### SUGGESTED TIMELINE

#### **Timeline – 6-12 months before the event is scheduled**

##### General overview:

First, become personally familiar with the structure and content of the **MRJ Men's Seder™ Haggadah**. (A preview copy has been sent along with this guide)

Second, read this guide in its entirety.

Third, Obtain necessary approvals: Be prepared to present this program to the appropriate professional and lay leadership, boards and committees of your congregation for approval. Once approval has been given,

Now Re-read the **MRJ Men's Seder™ Haggadah**, this time making notes for yourself as to where you have questions and/or where the Facilitator provides directions to the participants (so you will have a better understanding what the role of the facilitator will be and who would be appropriate to fulfill that role).

#### **Timeline: Begin 3 months before the scheduled event**

##### Select an appropriate Date/Time:

Date: This program can be conducted any time but ideally in the Spring, either one or two weeks before Passover or during the Passover observance itself. (However, it is not suggested that this program be conducted on the actual First or Second nights of Passover.) **Be sure to clear the date with the Temple calendar!**

Day or Night? The program can be run during a weekday evening, or on a Sunday morning. The important thing is that you give yourself enough time to conduct the program appropriately.

Time? At a minimum, you will need 90 minutes to conduct this program, and that is possible only if you have a relatively small group (e.g., 8-10 people) and you minimize the meal aspect of the program. **Ideally, anticipate the program will run over two hours, but less than three. (See below for special instructions if the group is particularly large (e.g. over 50 men)).**

Select Proper Venue: You need a place that can hold the attendees comfortably and can handle minimum food preparation/serving requirements.



\_\_\_ **Confirm Location Availability and Room Appropriateness.** You will need a room large enough to comfortably hold the maximum number of attendees you expect. You are going to want to place 8-10 men per table. If you have less than 20 men you can conduct this as one large group at one large table, but ‘sharing’ will take longer than having 2-3 tables of 8, etc.

*Suggested locations:*

- \_\_\_ First preference, at the temple, in the social hall or equivalent
- \_\_\_ A Jewish Community center or other venue able to accommodate the prospective audience
- \_\_\_ Someone’s home, even backyard (weather permitting)

\_\_\_ **Determine if there is going to be some minimal charge for attending:** This decision will be based upon: What costs will you incur? (e.g., rental of the social hall; food; clean up, publicity; purchasing the Haggadah, etc.) Are attendees receiving a Haggadah to keep or do you intend to collect them and re-use them for future events? Would the brotherhood or temple prefer to absorb these costs, partially or wholly?

If you do charge, and this is being conducted as a brotherhood-sponsored event, consider giving dues-paying brotherhood members a discount. (Note: MRJ Affiliated brotherhoods receive a discount when purchasing the **MRJ Men’s Seder™ Haggadah**. See the attached order form.)

\_\_\_ **Proper Promotion/Publicity:** Your target audience, the adult men of your congregation, lead busy lives. They need sufficient time to be notified about the event so that they can make arrangements to attend. Use all available communication venues available to you. Be prepared to:

- \_\_\_ Send out a ‘Hold the Date Flyer with general information
- \_\_\_ Temple bulletin announcements
- \_\_\_ Bimah announcements
- \_\_\_ Mail a special flyer with more details *one month before* the event. Be sure to ask for RSVPS. Give them an email or phone # to respond to.
- \_\_\_ Send an Email broadcast *one week before*
- \_\_\_ Send a reminder Email broadcast *two days* before the event.
- \_\_\_ (Sample flyers and bulletin blurbs are included in the final section)

### **Timeline: two months in advance of scheduled event**

\_\_\_ **Order a sufficient supply of the MRJ Men’s Seder™ Haggadah** (NOTE: The **MRJ Men’s Seder™ Haggadah** is copyrighted by MRJ and all rights are reserved. No part of this Haggadah may be reproduced or reprinted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without permission in writing from MRJ. When publicizing the Seder, the full, trademark protected name should be used, i.e., ‘the **MRJ Men’s Seder™**’.

An **Order Form is Attached**.

### **Timeline: One month before the scheduled event**



Identify and Recruit someone to serve as Facilitator to conduct the MRJ Men's Seder™  
**This** Seder does not require a rabbi or professional, but the role of the facilitator is critical to the success of the program. The facilitator is responsible for insuring that participants get heard and for monitoring the group process. Ideally, this person is trained in the fine art of facilitating meetings. This "art" includes knowing how to manage time; being sensitive to and encouraging of participants who may be hesitant to speak; being capable of controlling group "monopolizers"; and possessing the ability to create a nonjudgmental, open, and accepting group environment. Many people have these skills. You might look for someone with a background in social work, psychology, or organizational behavior/development.

Share this material and the MRJ Men's Seder™ Haggadah with the selected Facilitator.

**\*Special instructions if there are more than 50+ men expected to attend the event.**

Experience has shown that if you are trying to conduct this event where there are more than two to three tables of 8, the facilitator is going to need assistance conducting the activity. He will need to recruit and identify a 'table leader' for each table. The table leaders will not require much in the way of preparation but should be identified and recruited ideally the day before, or, at the latest, right before the actual Seder begins.

Send the special flyer with more details about the event. Be sure to ask for RSVPs. Give people an email or phone # to respond to.

**Timeline: One week to go...Prepare a Checklist, to include:**

- Send reminder Email broadcast
- Confirm *MRJ Men's Seder™ Haggadahs* have been delivered
- Food has been purchased/ ordered;
- Eating utensils; cups/ coffee/soft drinks; plates, and napkins are available
- Pens/Pencils/ Index Cards
- Room has sufficient tables/chairs proper /lighting
- Ask someone to bring a digital camera to take photos
- Facilitator is prepared
- Review the attached checklist of supplies needed (attached)
- Other items:

**Timeline: Two Days before Event:**

- Send reminder Email broadcast*

**Timeline: Day of Event**

- Serve as Host/Greeter
- Provide attendees with any last minute details
- Introduce Facilitator
- Have photographs taken for future publicity purposes, temple bulletins, general newspapers, etc.
- Participate and enjoy!
- At conclusion, ask for 5-10 minutes of feedback from attendees.
- Please distribute a copy of the MRJ Participant's Evaluation Form (attached)



- \_\_\_ Collect the Participant's Evaluation forms to send to the MRJ office.
- \_\_\_ **Publicly thank the facilitator**, the participants and anyone else who helped make it a successful event!

### **Timeline: After the Event**

- \_\_\_ Submit an article w/ photos to various publicity channels. Again, in the article, thank all who helped make it a successful event
- \_\_\_ Report to temple board/clergy, brotherhood board on the event.
  
- \_\_\_ Please complete the Coordinator's MRJ evaluation form and return it along with the completed Participants' and Facilitator's forms, to the MRJ national office in the special MRJ envelopes provided. Send forms to MRJ, 633 Third Avenue, NY NY 10017; or by fax: 212 650 4189.

***CONGRATULATIONS!***



### III. The Facilitator's Instructions

**Congratulations!** Your agreement to serve as Facilitator for the **MRJ Men's Seder™** and finding the time to properly prepare are important elements in ensuring this event will be a success. **The role of the facilitator is critical to the success of the event. You are responsible for insuring that participants get heard and for monitoring the group process. Facilitating is an 'art', and this 'art' includes knowing how to manage time; being sensitive to and encouraging of participants who may be hesitant to speak; being capable of controlling group "monopolizers"; and possessing the ability to create a nonjudgmental, open, and accepting group environment.** This facilitator's section has been written to help you achieve that success. We urge you to take a few moments and read this section in its entirety and follow the suggested timelines.

#### **Timeline: Upon your acceptance to Facilitate the MRJ Men's Seder™**

\_\_ *Read these Facilitator's Instructions in their entirety*

\_\_ *Become personally familiar with the structure and content of the MRJ Men's Seder™ Haggadah:*

\_\_ *Get an Overview:* Read the **MRJ Men's Seder™ Haggadah** from cover to cover;

\_\_ *Re-read the MRJ's Men's Seder™ Haggadah*, this time making special note of the "boxed material", where there are specific directions for the facilitator, e.g., when you have to distribute cards, collect them, and re-distribute; give instructions; serve as 'timekeeper' to keep the program moving along while giving everyone the opportunity to participate to the table discussions, leave time for eating and socializing, etc.

#### **Timeline: One week before the event**

\_\_ *Give some thought as to how you will assign readings.* There are times when the entire group should be responding together (e.g. the blessings); there are other times that it is better to have one person read a passage; and there are times when everyone can read silently to themselves. Give as many people as you can a turn to read something. However, as the facilitator, you need to be able to read the Hebrew out loud **or** be sure someone else in the group can read the Hebrew fluently- **Do NOT embarrass anyone in the group by inadvertently giving them something they can not read easily!** (And yes, if need be, the entire Men's Seder can be done in English!)

\_\_ *Time the program:* At a minimum, you will need 90 minutes to conduct this program, and that is possible only if you have a relatively small group (e.g., 8-10 men) and you minimize the meal aspect of the program. Ideally, anticipate the program will run over two hours, less than three. Go through each section and **mark up the highlights and approximate time** you think you will need to complete each section. . You need to be sure to leave yourself enough time to get through to the end without



eliminating portions or going through it ‘too quickly’. And be sure to leave 5-10 minutes for participants to share their feedback at the end and fill out the MRJ Evaluation forms.

***\*Special instructions if there are more than 50+ men expected at the Seder.*** Experience has shown that if you are trying to facilitate a discussion where there are more than 2-3 tables, you are going to need assistance facilitating the meeting. You will need to recruit and identify a ‘table leader’ for each table. There are times when you will be able to conduct the session as one big group; but at other times, especially when the individual table groups engage in their own discussions, you will need to let the individual table leaders distribute the index cards, collect them, disseminate them, and follow your instructions as to how much time is to be allotted before all the groups come back together as one unit. As some groups will move faster than others through the questions, you will need to be flexible, but when necessary, give the slower groups a time limit to finish up their discussions. **You do not want to cut off individual table discussions prematurely, but at some point you need to move the program forward.**

***\_\_ Communicate/Coordinate with the Coordinator***

- Decide who is doing the introductions
- Who is bringing the pens/pencils/index cards?
- Consider using “Name Tags or Name Tents” for everyone to use.
- Will there be a need for table leaders?
- Who is helping with the registration, (money collection at the door?)
- Who is handling the preparation of the food, serving the food, clean up, etc.
- Will there be a sign in sheet with names/emails to be filled out so someone can contact the participants afterward?
- Review the attached checklist of non-food and food items needed (next page)

**Timeline: Day of the Event**

***\_\_ Facilitate the MRJ Men’s Seder™***

- Introductions. Coordinator and Facilitator should introduce themselves. If the group has two tables, let everyone introduce themselves to the entire room. If more than two tables, ask everyone to just introduce themselves to their table partners.
- Thank other people publicly who have made the event possible
- Explain what you will be doing; the time frame (when the program is expected to end) etc.
- Be sure to leave time for eating
- Be sure to leave time for initial *schmoozing*
- Leave time for attendees to comment on how they found the experience.

**Thank everyone for participating!**

**Timeline – shortly after the event:** Please Fill out an MRJ Facilitator Evaluation Form and return it to the Coordinator or directly to the national MRJ office (MRJ 633 Third Avenue, NY NY 10017) (Facilitator Form attached).

**Thank YOU!**



### **Checklist of Supplies Needed**

#### **A) Non Food items:**

1. The **MRJ Men's Seder™ Haggadah**, one copy per person
2. Name Tags or Name Tents
3. Pens/pencils
4. Index cards (3 x 5 or 4 x 6); you will need a minimum of **6 cards per person**
5. Supply of Participant Evaluation forms (Make sufficient photocopies)
6. Plates/cups/silverware/napkins
7. Optional: Percussive instruments, drums, castanets, etc.(see if available from day school)

#### **B) Meal related items**

1. Kosher wine
2. Vegetables for dipping in salt water
3. Salt Water
4. Matzah
5. Coffee and dessert (macaroons are a nice touch!)
6. Water/ Soft drinks
7. Meal ( as simple or as elaborate as you choose)



#### **IV. SAMPLE E-MAIL, BULLETIN AND FLYER COPY FOR PROMOTING THE MRJ MEN'S SEDER™**

Throughout this guide, there are various times that we recommend you send a flyer, an email, or place an announcement in your temple bulletin or local community newspaper. Below are some items to keep in mind:

- 1) For graphic promotion purposes, you are welcome to download a JPEG *modified cover* of the **MRJ Men's Seder™ Haggadah**. There are both Black & White and Full color versions available on the MRJ web site: ([www.menrj.org](http://www.menrj.org)).
- 2) For all flyers, email, and bulletin announcements, be sure to ALWAYS include:
  - 1) the DATE;
  - 2) the TIME;
  - 3) the LOCATION (are directions needed if not being held at the temple?);
  - 4) the COSTS (if there are any);
  - 5) SPONSORED BY:
  - 6) PROVIDE THEM WITH SOME MEANS OF RSVP'ING in a timely manner.
  - 7) **If they have any questions, who can they contact? Be sure to give them a name, tel #, email.**

#### **Sample copy for flyer, email, and/or bulletin use:**

**“We invite the men of [name of temple] to join us at the [first] annual MRJ Men’s Seder™ for men only. Learn, share and discuss topics based on the Haggadah. Engage others in lively discussions:**

*“What enslaves us as men?” “What are our blessings?”*

*“How do we evaluate success?” “What are the plagues of being a man?”*

*“How does Parenting/Fathering vary at different stages of life?”*

*“What angers us?” “What embitters our soul?”*

**Explore what it means to be a Jewish man. Come together to eat, laugh, and share our stories. A [morning] [afternoon] [night] of fraternity and brotherhood mixed with a little *matzah!***

**Bring your father, your son, your best friend, your co-worker, the guy who lives across the street - together we'll celebrate our freedom, as Jews, as men - our freedom as Jewish Men!**

**Don't miss this unique event!**



**ORDER FORM: MRJ MEN'S SEDER™ HAGGADAH  
(LIMITED TIME - SPECIAL INTRODUCTORY PRICES!)**

**Yes, I would like to order the MRJ Men's Seder™ Haggadah**

Your Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Congregation: \_\_\_\_\_ Phone: \_\_\_\_\_

MRJ Affiliated Brotherhood: \_\_\_ No \_\_\_ Yes (\*Please use MRJ-Affiliate side )

Ship to Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/ Zip: \_\_\_\_\_

When is the MRJ Seder event scheduled? \_\_\_\_\_

**The MRJ Men's Seder™ Haggadah is sold by the dozen (12). One complimentary copy of the MRJ Guide "How to Plan and Conduct a Successful MRJ Men's Seder™ is included with each order.**

Quantity (i.e. How many dozens?)	@ Cost per dozen (see chart below)	Total Cost *
	x	= \$
* Office Handling and Shipping by UPS 3 Day Ground is Included		

**\*\*\*SPECIAL, LIMITED, INTRODUCTORY PRICES\*\*\***

Congregations:		* MRJ Affiliate Brotherhoods:	
Quantity Ordered	Cost per dozen	Quantity Ordered	Cost per dozen
1 Dozen *	\$72.00	1 Dozen *	\$60.00
2-10 Dozen	\$60.00	2-10 Dozen	\$50.00
11-20 Dozen	\$55.00	11-20 Dozen	\$45.00
21 Dozen +	\$50.00	21 Dozen +	\$40.00

\* (minimum order one dozen)

**All orders must be Pre-Paid before being shipped.**

**Payment Methods:**

\_ Please make checks payable to 'MRJ'

\_ Credit Cards:     VISA                       MasterCard                       AMEX

Card # \_\_\_\_\_ Exp Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**Send order form and payment to:**

**MRJ, 633 Third Avenue, New York, NY 10017**

**T: 212 650 4100 Fax: 212 650 4189 or [MRJ@urj.org](mailto:MRJ@urj.org)**

MRJ Office use:	Payment:	Shipped:
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**Coordinator's Evaluation Form**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Congregation: \_\_\_\_\_

Brotherhood: \_\_\_\_\_

1. Who sponsored the MRJ Men's Seder? \_\_\_\_\_

2. When did you conduct the MRJ Men's Seder? \_\_\_\_\_

3. Where? \_\_\_\_\_ 4. How many men were in attendance? \_\_\_\_\_

5. Approximately how long did it take to conduct the program? \_\_\_\_\_

6. Did you conduct the entire program?  Yes  No

7. How extensive was the food aspect?  Minimal  Some  Extensive

8. As the coordinator, how would you rate the facilitator?

Poor  Adequate  Good  Very Good  Excellent

9. What aspects of the program did you feel were most rewarding: (check as many as appropriate):

# of men who actively participated  The openness with which men discussed the issues

Listening by others  Empathy by others  The eating  The socializing

Other: \_\_\_\_\_

10. How useful did you find the 'MRJ Guide'?  Did not use  Useful  Very Useful

11. What aspects of the program were most problematic for you as the coordinator?

- |   |  |
|---|--|
| <input type="checkbox"/> Convincing the temple leadership to permit the program                             | <input type="checkbox"/> Finding an appropriate Room   |
| <input type="checkbox"/> Obtaining the active support from the temple/lay leadership in promoting the event | <input type="checkbox"/> Too many people failed to RSVP, then showed up                      |
| <input type="checkbox"/> Finding someone to serve as facilitator  | <input type="checkbox"/> Too many people indicated they would attend, then failed to show up |
| <input type="checkbox"/> Finding the appropriate Date and time  | <input type="checkbox"/> Other, please explain below   |

12. What would you do differently if you had the opportunity to coordinate this event again?

13. Would you recommend this event to other congregations/brotherhoods?  Yes  No, please explain below:

14. Does your temple/brotherhood intend to run this program again next year?  Yes  No  Don't Know

15. Please make any additional comments or observations you wish to make below or on back:

**Please return the completed form to MRJ, 633 Third Avenue, NY, NY 10017**

**Fax: 212 650 4189; or electronically to [MRJ@urj.org](mailto:MRJ@urj.org) Thank you.**



### **Facilitator's Evaluation Form**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Congregation: \_\_\_\_\_

Brotherhood: \_\_\_\_\_

1. When did you conduct the MRJ Men's Seder? \_\_\_\_\_

2. Where? \_\_\_\_\_ 3. How many men were in attendance? \_\_\_\_\_

4. Approximately how long did it take to conduct the program? \_\_\_\_\_

5. Did you conduct the entire program?  Yes  No

6. How extensive was the food aspect?  Minimal  Some  Extensive

7. As the facilitator how would you rate the Coordinator's pre- planning?

Poor  Adequate  Good  Very Good  Excellent

8. What aspects of the program did you feel were most rewarding: (check as many as appropriate):

# of men who actively participated  The openness with which men discussed the issues

Listening by others  Empathy by others  The eating  The socializing

Other:

9. How useful did you find the 'MRJ Guide'?  Did not use  Useful  Very Useful

10. What aspects of the program were most problematic for you as the facilitator?

Too little time

Too many people left before it was over

Finding people to serve as table leaders

Too many people

Several people dominated the discussion

Room had difficulties .Explain:

the Hebrew

Other:

11. What would you do differently if you had the opportunity to facilitate this event again?

12. Would you recommend this event to other congregations/brotherhoods?  Yes  No,  
please explain below:

13. Does your temple/brotherhood intend to run this program next year?  Yes  No   
Don't Know

14. Please add any additional comments or observations below:

**Please return the completed form to MRJ, 633 Third Avenue, NY, NY 10017**  
**Fax: 212 650 4189; electronically [MRJ@urj.org](mailto:MRJ@urj.org)**  
**Thank you.**



633 Third Avenue, New York, NY 10017 212 650 4100 212 650 4189 (fax)

[MRJ@urj.org](mailto:MRJ@urj.org) [www.menrj.org](http://www.menrj.org)

**(Photo copy as needed)**

**Participant's Evaluation Form**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Congregation: \_\_\_\_\_

Brotherhood: \_\_\_\_\_

1. When did you attend the MRJ Men's Seder? \_\_\_\_\_

2. Where was it held? \_\_\_\_\_

3. As a participant, how would you rate the earlier *promotion* of this program?  
 Poor     Adequate     Good     Very Good     Excellent

4. As a participant, how would you rate the *physical set up* of this program?  
 Poor     Adequate     Good     Very Good     Excellent

5. As a participant how would you rate the *facilitator* of this program?  
 Poor     Adequate     Good     Very Good     Excellent

6. What aspects of the program did you feel were most rewarding: (check as many as appropriate):  
 # of men who actively participated     The openness with which men discussed the issues  
 Listening by others     Empathy by others     The eating     The socializing  
 Other: \_\_\_\_\_

7. What aspects of the program were most problematic for you as an attendee (check as many as appropriate)?  
 Too little time  
 Too many people at my table  
 The Hebrew  
 Several people dominated the discussion  
 Room had difficulties. Explain:  
 Other: \_\_\_\_\_

8. Would you attend another MRJ Men's Seder?     Yes     No (Please explain below)

9. Would you recommend this event to other congregations/brotherhoods?     Yes     No, (please explain)

10. Please add any additional comments or observations below:

**Please return the completed form to MRJ, 633 Third Avenue, NY, NY 10017  
Fax: 212 650 4189; or electronically [MRJ@urj.org](mailto:MRJ@urj.org) Thank you.**



**Senior Rabbi's Evaluation Form**

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Congregation: \_\_\_\_\_

Brotherhood: \_\_\_\_\_

1. When did your congregation conduct the MRJ Men's Seder? \_\_\_\_\_

2. Where was it held? \_\_\_\_\_

3. Approximately how many men were in attendance? \_\_\_\_\_

4. How receptive initially were you to holding this event in your congregation?

- Serious Objections  Reservations  Personally Neutral  Supportive  Very Supportive

5. Do you feel the event was properly *promoted*?  Yes  No  Don't Know

6. Do you feel the event was properly *conducted*?  Yes  No  Don't Know

7. Did you personally participate?  Yes  No

8. Did any member of the professional staff participate?  Yes  No  Don't Know

9. Did the coordinator report to you or the temple board after the event?  Yes  No

10. Did an article appear in the temple bulletin *after* the event?  Yes  not Yet  No

11. Any reservations about holding this event in the future?  None  Some. Please explain:

12. Would you recommend this event to other congregations?  Yes  No, (please explain):

13. Please add any additional comments or observations you wish to make below:

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**Thank you.**